



INTERNATIONAL ANIMAL SEMEN BANK, INC.
dba INTERNATIONAL CANINE SEMEN BANK and ICSB
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Procedures for Utilizing Your Stud Dogs Frozen Semen

When you wish to utilize the frozen semen you have stored at ICSB, the following steps should be followed in order to ensure that shipping and artificial insemination are carried out efficiently:

1. **Check your account with ICSB.** Your account should show a zero balance in order for frozen semen to be released for shipment. If you have any questions about your account, please call 503-663-7031.
2. **Notify ICSB early in the bitch's estrous cycle.** For example, on the first or second day that you notice a red vaginal discharge from the bitch, send ICSB a completed Frozen Semen Release Authorization Form. We recommend progesterone testing and communication with your vet for the best insemination timing.
3. **Allow 3 to 4 days for shipment of the frozen semen.** Usually, ICSB can ship sooner than this; however, allow a safe margin of time for the shipment to be handled. It is very difficult, or may be impossible, to ship with just one days' notice before a bitch needs to be bred, or on a holiday or weekend. For shipments requested with less than 2 days' notice, or ASAP, an additional handling Stat Fee is charged.
4. When you request ICSB to ship your dog's frozen semen, **please be sure you complete the Frozen Semen Release Authorization Form**, listing the name, address, and telephone number of the shipment destination. Specify how many vials of semen to release for shipment. In most cases, 1 or 2 vials are shipped. We accept Visa, MasterCard, Discover, or American Express for the shipping charges. Please note that ICSB cannot release frozen semen without both pages of the completed Frozen Canine Semen Release Form. **Please note, a completed Frozen Semen Release Authorization Form is not a Transfer of Ownership.**
5. **Shipping charges, tank rental, return, and semen preparation fees are ultimately the responsibility of the semen owner.** It is often very expensive to ship frozen canine semen; if cost is a concern, please call for a shipping estimate. At this time, we ship the frozen semen one of three ways: UPS, FedEx, or Air Cargo. For domestic shipping, there is a tank rental charge for one week (some veterinary clinics will be higher) for the first 7 days, beginning on the day the tank leaves our facility. On the 8th day, a daily tank rental late fee is charged until the tank is returned or until the replacement cost of the tank is reached. We recommend for the semen owner to emphasize the rental fee to the recipient, and that it is necessary for the bitch owner or veterinarian at the bitch's location to return the shipping container as quickly as possible to avoid additional rental charges.
6. **In the event of loss or damage of frozen semen due to weather, fire, storage/shipping tank failure, or shipping accident/damage, ICSB will not be held liable for the loss or the replacement value of the frozen semen. Prices subject to change without notice.**
7. **Sperm cells will eventually cease living, but no one knows or can predict when this will occur, and it can vary from dog to dog. ICSB shall not be held liable for, and cannot guarantee conception from, frozen canine semen. Nor can ICSB guarantee that the frozen sperm cells will be viable at the time of thawing for insemination. ICSB is not responsible for differences in thaw rate and quality of sample as determined by inseminator.**
8. **ICSB cannot be held liable for any damages to semen once the semen is released from ICSB.**